

Template for Regent's Regulation 4.2 – Description of SCAFFOLDED LITERACY PROGRAMMING for middle and high school students below proficiency in literacy (see Guidance Document for Section 4.0 of the regulations)

School wide literacy instruction

- Develop Literacy Profiles for all students to include the student's transcript, standardized assessment results, report cards (including attendance data), reading log, writing sample, final exam from course (s), documentation of student and/or parent conferences, variety of student work samples and accompanying rubric (student and teacher choice, reason for selection, standard (s) addressed).
- Implement strategy based literacy instruction in all classes

Targeted literacy instruction

- Implement strategy based literacy instruction as part of an after school program for reading and writing in the content areas

Intensive literacy instruction (PLPs)

- Develop PLP's for identified students (based upon score on the GRADE)
- Introduce all teacher to the components of PLP's
- Facilitate the implementation of PLP's
- Reading specialist to work with identified students

**Template for reporting GRADUATION REQUIREMENTS – Regents’ Regulations 5.1
Graduation Requirements - Based on Carnegie Units (minimum of 20)**

Subject Area	# of units required
English	4
Mathematics	3
Science	3
Social Studies	3
Foreign Language	2
Arts	.5
Technology	.5
Phys. Ed. / Health	1.5
Electives	4.5
Total Credits	22.0

PLEASE NOTE: There must be one set of graduation requirements that apply to ALL students. Graduation Requirements cannot be differentiated for different groups of students, i.e. college vs. non-college bound. The guiding principle for this requirement is that ALL students must have access to rigorous and challenging curriculum. Schools MUST be certain to advise students of the rigorous requirements that some colleges and universities establish for admission that may exceed the school’s minimum requirements.

Please identify **at least two** of the following methods that will be used for students to demonstrate proficiency: (Regulations 5.0)

- Certificate of Initial Mastery
- Departmental end-of-course exams
- extended “capstone” projects,
- portfolios
- senior project
- Other (please specify) _____

Current High School Improvement and/or Reform Program Participation

Please describe the high school reform and improvements efforts currently taking place in the high schools in your district.

Name of School West Warwick High School **Name of District** West Warwick

What high school reform initiatives is your school currently participating in this year?	Description of the level of progress made by the school in this program	Description of the level of school and faculty commitment to the program
<input type="checkbox"/> America's Choice School		
<input type="checkbox"/> Applied Learning Network-STC		
<input checked="" type="checkbox"/> Career Academies	Approximately 125 students are enrolled in career academies at the Warwick Area Career Center; 30 students are enrolled at WWHS in the Academy of Finance, the Hospitality Academy and the BIP Program	Students at the WACC spend half of their day at WWHS. Faculty actively recruits students for our academies.
<input type="checkbox"/> Disciplinary Literacy		
<input checked="" type="checkbox"/> Institute for Learning	All administrators and central office staff have been trained by the IFL staff.	We continue to use Learning Walks as a vehicle to introduce the Principles of Learning. Teachers are invited to participate on Learning Walks.
<input checked="" type="checkbox"/> RI Skills Commission	West Warwick High School has been part of the Skills Commission for several years. The district is always represented at various workshops/meetings.	CIM On Demand tasks in math and ELA were piloted by all teachers in grades 9 and 10. This will continue for the 2004-05 school year, along with the introduction of an Extended Task. All administrators will participate in the Leadership Institute in June.
<input checked="" type="checkbox"/> Small Learning Communities	Grade 9 has been designed as a smaller house of West Warwick High School.	We have just completed the second year of the Grade 9 Program. Based upon teacher and student feedback, the program has eased many of the transitional issues.

Action Plan Template for Regent’s Regulation 4.2 – Improving LITERACY for students below grade level in reading

You may use the template below to identify specific information about the methods and means by which students who are reading below grade level will attain at least grade-level abilities, K-12.

Name of District West Warwick Name of School West Warwick High School

Strategy for improving literacy	Action Steps to Achieve Strategy	Person(s) responsible for Action Steps	Timeline for completion	Results Expected	Criteria for evaluating the strategy	Resources to support / finance the plan
---------------------------------	----------------------------------	----------------------------------------	-------------------------	------------------	--------------------------------------	-----------------------------------------

<p>Assess K-3 students to determine reading levels</p>	<p>1. Administer PALS assessment</p>	<p>Teacher</p>	<p>Fall/spring</p>	<p>Identify students reading below grade level</p>	<p>PALS score</p>	<p>District Title I</p>
<p>Targeted Literacy Instruction</p>	<p>1. Provide additional support for students through after school and summer Ramp Up Programs</p>	<p>Teachers</p>	<p>On going</p>	<p>Increase the % of students reading at grade level</p>	<p>GRADE</p>	<p>District Title I</p>
<p>Intensive literacy instruction</p>	<p>1. Provide direct instruction for students below grade level 2. Initiate PLP's as needed</p>	<p>Reading teacher</p>	<p>On going</p>	<p>Increase the % of students reading at grade level</p>	<p>GRADE</p>	<p>District Title I</p>
<p>C:\WWHS GBPR Plan</p>					<p>Last Printed: 8/23/04</p>	<p>11:49 AM</p>

Action Plan Template for Regent’s Regulation 5.2 - Requirement for PROFICIENCY BASED GRADUATION REQUIREMENTS

You may use the template below to identify strategies for high schools to incorporate applied learning for all students through classroom, work-related, and/or community service experiences.

Name of District West Warwick Name of School West Warwick High School

Strategy for Proficiency based graduation requirements	Action Steps to Achieve Strategy	Person(s) responsible for Action Steps	Timeline for completion	Results Expected	Criteria for evaluating the strategy	Resources to support / finance the plan

<p>Departmental Exams</p>	<ol style="list-style-type: none"> 1. Review contents of current end of course exams 2. CIM coordinator to work with departments to design exams to include applied learning questions 	<p>Dept. Leader and CIM coordinator</p>	<p>Fall 2004</p>	<p>Analysis of question types</p>	<p>% objective % proficient</p>	<p>Article 31</p>
<p>Partnerships/Internships</p>	<ol style="list-style-type: none"> 1. Strengthen, support and expand existing business/community partnerships 	<p>Dept. Leader and CIM coordinator</p>	<p>Jan 2005</p>	<p>Analysis of question Types</p>	<p>% objective % Proficient</p>	<p>Article 31</p>
<p>Incorporation of Applied Learning standards into all courses</p>	<ol style="list-style-type: none"> 1. Participation in the STC Applied Learning Network 2. Participation in the STC annual conferences 3. Pre and post meetings of training participants 	<p>STC Facilitator</p>	<p>On going</p>	<p>Increase d opportunities for students</p>	<p>Number of students participating Employee and student feedback</p>	<p>Perkins</p>
<p>C:\WWHS GBPR Plan</p>		<p>STC Facilitator</p>	<p>On going</p>	<p>Increase d applied learning lessons</p>	<p>Lesson study</p>	<p>Perkins</p>
		<p>Math teacher</p>	<p>Annually</p>	<p>Increase d applied learning lessons</p>	<p>Lesson study</p>	<p>Perkins</p>
		<p>WWHS staff</p>	<p>On going</p>	<p>Sharing of best practices</p>	<p>Lesson study</p>	<p>Perkins District</p>
		<p>District staff</p>			<p>Looking at Student work</p>	

Action Plan Template for Regent’s Regulation 6.1 - Requirement for PERSONALIZED LEARNING ENVIRONMENTS

You may use the template below to identify strategies and a timeline for creating more personalized learning environments for high school students, with strategies to be implemented no later than January 2005.

Name of District West Warwick Name of School West Warwick High School

Strategy for Personalized Learning Environment	Action Steps to Achieve Strategy	Person(s) responsible for Action Steps	Timeline for completion	Results Expected	Criteria for evaluating the strategy	Resources to support / finance the plan
<i>WWHS strives for a model of Community Personalization.</i>						

<p>Small Learning communities</p>	<ol style="list-style-type: none"> 1. 3 interdisciplinary teams in grade 9 2. housed in same area of building 3. common planning time for teachers 4. heterogeneous grouping 5. common guidance counselor 6. common administrator 	<p>Supt. WWHS Principal Grade 9 Task Force</p>	<p>Fall 2002</p>	<p>Improved attendance Decreased discipline problems Decreased failure rate Students known by teachers Increase instructional time in core areas Infuse literacy into curriculum</p>	<p>School data Teacher surveys Student surveys</p>	<p>District Article 31</p>
<p>Career Academies</p>	<ol style="list-style-type: none"> 1. Support students enrolled at WACC 2. Support the in house academies at WWHS 	<p>Supt. WWHS Principal</p>	<p>On going</p>	<p>Increased opportunities for students with vocational interest</p>	<p>School data</p>	<p>District Perkins Article 31</p>
<p>Interdisciplinary teams</p>	<ol style="list-style-type: none"> 1. Schedule students in grades 10-12 with same group of teachers 2. Schedule common planning time for these teachers 	<p>Dir. Of Student Services</p>	<p>Fall 2004</p>	<p>Increased knowledge of student as a whole by looking at work samples</p>	<p>Work samples selected for portfolio</p>	<p>District Article 31</p>
<p>Senior Year Dual Enrollment C:\WWHS GBPR Plan</p>	<ol style="list-style-type: none"> 1. Continue EEP articulation agreement 	<p>Supt. WWHS Principal</p>	<p>On going</p>	<p>Increased number of students enrolled in EEP courses</p>	<p>Review of grades and credit earned</p>	<p>District Article 31</p>

Action Plan Template for Regent’s Regulation 6.1 – Requirement for PERSONALIZED LEARNING ENVIRONMENTS

You may use the template below to identify strategies for responding to, recording, and planning for each individual student’s social/emotional, academic, and career needs beginning no later than grade five and consistent with the intent of the General Assembly in Article 18.

Name of District West Warwick Name of School West Warwick High School

Strategy for personalized learning environments	Action Steps to Achieve Strategy	Person(s) responsible for Action Steps	Timeline for completion	Results Expected	Criteria for evaluating the strategy	Resources to support / finance the plan

<p>Comprehensive School Guidance Program</p>	<p>1. Implement the K-12 comprehensive guidance plan</p> <ul style="list-style-type: none"> • Awareness activities to include skill development for improving learning, planning to achieve goals and improving academic self concept • Acquire the skills (K-12) to investigate the world of work and make informed career decisions • Acquire the attitudes, knowledge and interpersonal skills to help understand and respect self and others 	<p>Dir. Of Student Services</p> <p>Guidance counselor</p> <p>Guidance counselor</p> <p>Guidance counselor</p>	<p>On going</p> <p>On going</p> <p>On going</p>	<p>Students will acquire the attitudes that contribute to effective learning in life</p> <p>Students will understand the relationship of academics to the world of work</p> <p>Students will be able to employ strategies to achieve future career success</p> <p>Students will initiate and maintain a current career plan</p>	<p>Review of evidence collected in student work samples</p> <p>Report card</p> <p>Career Plan</p>	<p>District Title V</p>
----------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------	-------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	-------------------------

Action Plan Template for Regent’s Regulation 6.2 – Requirement for PROFESSIONAL DEVELOPMENT

You may use the template below to identify strategies for providing professional development for all certified middle and high school staff focused on the priority areas of literacy, graduation by proficiency, and personalization

Name of District West Warwick Name of School West Warwick High School

Strategy for professional development	Action Steps to Achieve Strategy	Person(s) responsible for Action Steps	Timeline for completion	Results Expected	Criteria for evaluating the strategy	Resources to support / finance the plan

Action Plan Template for Regent’s Regulation 6.3 - Requirement for ADVISORY STRUCTURE

You may use the template below to describe a structure by which every student is assigned a responsible adult who is knowledgeable about that student and tracks his or her progress.

Name of District West Warwick Name of School West Warwick High School

Strategy for advisory structure	Action Steps to Achieve Strategy	Person(s) responsible for Action Steps	Timeline for completion	Results Expected	Criteria for evaluating the strategy	Resources to support / finance the plan
---------------------------------	----------------------------------	----------------------------------------	-------------------------	------------------	--------------------------------------	-----------------------------------------

<p>Explore Personalization Programs</p>	<ol style="list-style-type: none"> 1. Form Personalization Action Committee 2. Review existing personalization structures for possible school wide adoption 	<p>WWHS SIT</p> <p>WWHS SIT</p>	<p>Fall 2004</p> <p>January 2005</p>	<p>Pilot program</p> <p>Create a list of functioning personalization models</p> <p>Generate commonalities among these models</p> <p>Determine which students are not connected</p>	<p>As outlined in plan</p> <p>Review the data</p>	<p>District</p> <p>Title V</p>
<p>Comprehensive School Guidance Program</p>	<ol style="list-style-type: none"> 1. Implement the K-12 comprehensive guidance plan 	<p>Dir. Of Student Services</p>	<p>On going</p>	<p>See K-12 Plan</p>	<p>See K-12 Plan</p>	<p>District</p>
<p>C:\WWHS GBPR Plan</p>					<p>Last Printed: 8/23/04</p>	<p>11:49 AM</p>

